

CENTRE FOR WIND ENERGY TECHNOLOGY

Velachery - Tambaram Main Road, Pallikaranai, Chennai – 600 100 , INDIA

Centre for Wind Energy Technology (C-WET) is the technical arm of Ministry of New and Renewable Energy, Govt. of India in the field of Wind Energy. C-WET plays a proactive role in the development of Wind Energy especially in Wind Resources Assessment, Testing/Type Certification of Wind Turbine Generators, Research & Development and Information & Training Services. The Centre proposes to recruit skilled, dedicated, industrious and competent technical and supporting personnel.

Applications for the following posts, in the format attached at Annexure A, are invited from Indian nationals fulfilling the requirements given against each.

Sl No	Post	Pay Band and Grade Pay	Age Limit	Mode of Recruitment	Qualifications & Experience		No. of Posts
					Essential	Desirable	
1	Scientist 'B'	Rs.15600-39100 with Grade Pay of Rs.5400/-	35 years	Direct	First Class B.E/B.Tech Degree in Electronics /Electrical & Electronics/ Electronics & Communication/ Electronics & Telecommunication / Electronics & Instrumentation / M.Sc Physics with Electronics specialisation / M.Sc (Electronics)	Masters Degree in Engineering / Technology. Experience in handling electronic data acquisition systems/remote wireless data acquisition systems using GSM, GPRS etc.	1 (UR)
2	Administrative & Accounts Officer	Rs.15600-39100 with Grade Pay of Rs.5400/-	56 years	By deputation initially for a period of 1 year extendable for a maximum of 3 years	Bachelor's degree from a recognized University/Institution. Holding analogous post or not less than eight years experience in the lowest grade pay on the immediate lower pay band or 2 years experience in any other grade pay on the immediate lower pay band or equivalent. Having adequate background and experience relating to administrative, financial, personnel, procurement and project financing matters.	Post Graduate Degree / Master of Business Administration or Company Secretary or Cost Accountant or Chartered Accountant	1

General Instructions

1. The crucial date for determining age limit, qualification, experience etc., will be the last date for receipt of application
2. Age limit for direct recruitment is relaxable by 5 years for those working in Central / State Government / Autonomous Bodies on regular basis. There will be no upper age limit for C-WET employees. Candidates already in regular service in Govt. /Quasi Govt./PSU/Autonomous Bodies must apply through proper channel.
3. Number of posts to be filled up may vary based on actual requirement at the time of appointment. Mere possession of minimum prescribed qualifications and experience will not entitle a candidate for being called for aptitude / skill test / interview. The Centre reserves the right to call for aptitude test/ interview only such candidates who in its opinion are found suitable based on a criteria evolved by a screening committee at its discretion. The list of such candidates will be notified on our official website.
4. The selection process shall include a screening, Aptitude / Skill Test or Interview or both. Personal interview will be limited to such candidates declared successful based on relative ranking if a test is conducted.
5. On production of valid proof, Physically Handicapped (40 % disability) and SC/ST candidates are exempt from payment of Recruitment Fee. Women are also exempt from Recruitment Fee. C-WET strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.
6. Applications accompanied by
 - (i) a non-refundable Recruitment Fee of Rs.250/- by Demand Draft (wherever applicable) on any bank favouring '**Centre for Wind Energy Technology**' payable at Chennai; **AND**
 - (ii) attested copies of certificates and testimonials on qualifications right from Matriculation and experiencemust reach the **General Manager (F&A), Centre for Wind Energy Technology, Velachery-Tambaram Main Road, Pallikaranai, Chennai – 600 100 on or before 31.01.2012** in an envelope superscribed "**C-WET Recruitment**".
7. The post carries other allowances as per rules of Central Government. C-WET employees are covered by EPF and other benefits including Leave Encashment while quitting service, Gratuity, LTC, Medical Reimbursement, Children Education Allowance, etc. as per rules. Selected candidates are likely to be posted anywhere in India.
8. Candidates called for Test/Interview will be paid return sleeper class train fare by the shortest route on production of train/bus tickets.

9. Incomplete applications such as:-

- (i) Non-affixing of photograph;
- (ii) Unsigned application;
- (iii) Non-remittance of Recruitment Fee OR non-submission of valid proof for SC/ST/PH in lieu thereof by male candidates;
- (iv) Payment of Recruitment Fee wherever applicable by other means than a Demand Draft;
- (v) Advance copies when not followed by the original through proper channel before 15.02.2012;
- (vi) Application not being in the format prescribed by C-WET

are likely to be rejected without notice to the candidates and no correspondence on such rejections will be entertained.

10. The format of the Application Form can be downloaded from the official website of C-WET: www.cwet.tn.nic.in

11. Suppression or wilful misrepresentation of facts or furnishing wrong information in the application will result in rejection of candidature leading to termination from service if selected and appointed. Canvassing in any form will be a disqualification.

General Manager (F&A)

CENTRE FOR WIND ENERGY TECHNOLOGY, CHENNAI-600 100

FORMAT OF APPLICATION – C-WET Recruitment

**Affix recent
Passport
size colour
photograph**

1.	Post applied for			
2.	Name of candidate			
3.	Father's / Guardian's Name			
4.	Address for Correspondence			
5.	Email ID & Telephone/Cell No.			
6.	Date of Birth and age			
7.	Whether SC / ST / OBC (<i>Delete which is not applicable</i>)	SC / ST / OBC		
8.	Qualification with % of marks obtained (Mention subject specialization)			
	Subject	Degree /Diploma with Branch	Year of Passing	% of Marks / Class
	Matriculation			
	Higher Secondary			
	Degree / Diploma			
	Post Graduation if any			
	Computer Skill			
	Any other			

9.	Experience <i>in years and months</i> relevant to the requirement mentioned in the advertisement (to be mentioned in reverse chronological order)	
	Name and address of the employer	Designation / Period of service and salary drawn
		Nature of Duties
10.	Details of Project work done during Degree / Diploma / PG	
11.	Details of Demand Draft	Demand Draft No.: Date : Bank : Amount :
12.	Time required to join duty, if any	

I hereby declare that the information furnished above are true and correct to the best of my knowledge and belief. I understand that wrong information or suppression of facts can lead to termination from service in the event of selection and appointment.

Date:

Signature:

Place:

Name :

(For forwarding Office use)

Forwarded to General Manager (F&A), C-WET, Chennai. The particulars given by the candidate have been verified and found correct. This department / organization has no objection to Shri/Ms. _____ applying for the post of _____ in C-WET.

Date:

Name & Signature of forwarding
Authority with Office Seal

Place: